



Demand more from your
Time and Attendance system

Paycor

Time and Attendance

Feature-rich and easy to navigate, Paycor's Time and Attendance application integrates seamlessly with payroll, providing you with cost-effective labor management.

Get the data you want instantly

With Paycor's Time and Attendance application, scheduling, reporting and exception information is right at your fingertips. Personalized dashboards for you and your supervisors present the data you need at a glance—without extensive navigation.

Save time through seamless payroll integration

Paycor's Time and Attendance application fully integrates with our payroll application, eliminating duplicate data entry and saving you time. New hire data entered into the payroll application transfers seamlessly and labor hours automatically flow to payroll.

A mobile app that engages employees and empowers managers

Paycor's mobile app allows employees to punch in/out, enter hours through a daily worksheet, transfer departments and request time off. Managers can view the GPS location of employee punches and receive alerts for missing punches and unapproved time cards.



Lost in a navigation maze?
Not anymore.
Our application delivers
the information you
need through colorful
graphic dashboards.

Key Features

Timely information, better decisions

The mobile app offers accurate and timely attendance detail for employees and managers

Simple integration

Get the employee attendance data you need instantly through easy-to-use dashboards.

Robust scheduling

Control costs and fine-tune labor requirements with a built-in scheduling tool.

Exception handling

Employee schedule exceptions like tardiness and leaving early are automatically displayed on the manager dashboard and easy to track.

Web-based

Access the application securely and reliably from anywhere, any time.

On the go or in the office, Paycor's Time and Attendance provides features to ensure accurate and efficient time tracking.



Additional Features

- **Select your time entry method:** Choose from badge terminals, biometric readers, online entry, mobile app or phone in options to track time and attendance.
- **Scheduling:** Create, view or change employees' schedules effectively and quickly.
- **Easy-to-use reports:** View a wide range of standard reports or generate custom reports to control costs and gather more insight into attendance data.
- **Configurable rules:** Specify your own overtime, rounding, lunch and holiday rules.
- **Labor Distribution:** Easily allocate time to different departments.

Paycor's Time and Attendance offers advanced tools providing additional features to help manage your workforce.

Advanced Tools

Looking to empower your employees and reduce the workload for HR?

Employee Self-service offers:

- Online timesheets that allow employees to manage their time and attendance without having to flood your inbox with requests
- Employees gain convenient access to their attendance information and can clock in or out, enter hours worked, transfer to different departments, access their schedule, benefit and archived time card information and request time off

Need a simplified way to manage employee leave requests?

Leave Management tools allow:

- Employees to review benefit balances and check team schedules before submitting leave requests
- Supervisors to receive notifications through their dashboard or email and respond to requests in a timely manner

How much is an unexcused absence costing your business?

Incidents & Points provides:

- Notifications of schedule exceptions like tardiness and absenteeism that display as a point of incidence on an employee's time card
- Insight into attendance trends to help you enforce absence management policies

Does the complexity of your employee benefit policies make tracking impossible?

Custom Benefit Accruals allow you to:

- Automate leave management and improve compliance with company policies.
- View benefit balances for each day of employment and deliver real-time balances to both managers and employees
- Use reporting tools to analyze employee leave data to determine which employees have high or low leave balances



Call toll free
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paycor.com